a place of mind
THE UNIVERSITY OF BRITISH COLUMBIA
Graduate and Postdoctoral Studies
WWW.GRAD.UBC.CA
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VANCOUVER, BC, CANADA V6T 1Z2
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ENROLMENT OF UNDERGRADUATE STUDENTS IN GRADUATE COURSE

STUDENT INFORMATION:	Student Number:
Given Name:	Family Name:
Address: PLEASE ENSURE ADDRESS IN THE SSC IS CURRENT.	
E-mail:	Telephone:
Degree in progress: (e.g. BSc, BA)	Degree Major:

COURSE INFORMATION: All fields are required

Course Start Date: (yyyy/mm/dd)	Program Offering Course:
Course Name and Number: (e.g. ECON 500)	
Section:	Credits:

Please see http://www.grad.ubc.ca/current-students/managing-your-program/undergraduate-students for information on enrolment of undergraduate students in graduate courses.

Please complete all sections and obtain **three signatures** before submitting form to the Faculty of Graduate and Postdoctoral Studies for approval. If the request is approved, Enrolment Services will register you.

IMPORTANT: The form must be signed **by an official staff member of your Faculty Advising Office**. You can find your Home Faculty Advising Office here: https://students.ubc.ca/academic-success/academic-supports/academic-advising

NOTE TO INSTRUCTOR AND FACULTY ADVISING OFFICE:

To be eligible to take a graduate course, undergraduates must meet the following requirements:

- must have completed at least 75% (normally equivalent to 36 credits) of the 300 and 400 level courses required for their bachelor degree, and must have a minimum overall average of 76% (B+) in their completed 300 and 400 level courses.
- must have completed all pre-requisite courses.

Please note: this form must be submitted to the Faculty of Graduate and Postdoctoral Studies no later than the Add/Drop deadline for the relevant term. Deadlines are listed in the Academic Calendar at http://www.students.ubc.ca/calendar/

Approval of Course Instructor: I give my permission for the above student to enrol in my course.

Signature	Name (please print)	Program	Date (yyyy/mm/dd)

Approval of Graduate Advisor of Department Offering Course:

Signature (must be different from above)	Name (must be different from above)	Program	Date (yyyy/mm/dd)

Approval of Undergraduate Student's Home Faculty Advising Office:

I give my permission for the above student to enrol in this graduate course. Above regulations have been met.

Signature	Name	Faculty	Date (yyyy/mm/dd)

Graduate Studies use only:

Date of Approval	Signature of G+PS Clerk